

Kermode Friendship Society

Registered with Revenue Canada as a "charitable organization"

4714 Park Ave., Terrace BC V8G 1W1

Phone: 250-635-4906



Position Title

Aboriginal Infant Development (AIDP) worker

Reports To

Kermode Friendship Society AECD Program Coordinator

35 Hours weekly

Wage: \$25-\$28/hr

Summary

The Kermode Friendship Society offers culturally sensitive, quality programs and services to the Indigenous community members and the community at large in the Terrace and Kitimat area. Under the general direction of the Kermode Friendship Society AIDP/AECD Program Coordinator, the AIDP worker will be responsible for providing direct services to Kermode Friendship Society clients.

AIDP is a family centered service that promotes and encourages active family and community participation in specialized programs for infants and children from 0 to 3 years who have or are at risk of developing a developmental delay.

AIDP offers goal oriented support to families in their home or in the community. It provides a range of social and educational information and resources. It is designed to increase family capacity and enhance the development of their infant. It provides early intervention and support services that are responsive to the family's strength's, competencies and priorities

Job Duties

- Provide an individualized plan to meet the infant and family needs.
- Enhances and Promotes parents current parenting skillset
- Adheres and Enforces all Kermode Friendship Society published policies and procedures as per All staff policy and procedure manual.
- Complete monthly written reports to AECD Program coordinator
- Complete deliverables or programming on time in accordance with relevant funding agreements
- Promote healthy lifestyle, and healthy lifestyle choices
- Promote healthy pregnancy, birth and infancy
- Improve family supports, strengthen community supports.
- Work from a holistic approach in supporting families.
- Do program specific intake and assessments
- Develop individual family service plans
- Plan, prepare, and assist with weekly parent and child drop-in
- Work independently and as part of a team to provide individual clients and families with education, support and assistance.

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- Maintain accurate case files and case management plans.
- Prepare and provide monthly client reporting/statistic forms to coordinator.
- Prepare and facilitate presentations/workshops.
- Assist in planning and participate in annual Kermode Friendship Society activities such as International FASD day, National Indigenous People's Day, National Addictions Awareness Week, and the Kermode Friendship Society Christmas Dinner.
- Educate themselves in Indigenous culture and the issues that affect them.
- Familiarize themselves with child and family community services act.
- Be able to support Indigenous families through personal and parenting crisis
- Educate themselves in FASD and other developmental disabilities.
- Acquire Food Safe certificate
- Acquire First Aid certificate.
- Other duties as required.

Requirements

- Minimum of an ECE Diploma and relevant coursework and Early Childhood Education experience.
- A Diploma or equivalent in Early Childhood Education, Early Childhood Development or Child and Youth care or equivalent diploma
- 1-2 years of direct related experience in working in the early childhood education
- Knowledge of FASD and its impacts is an asset.
- Food safe Certificate
- Valid Class 5 Drivers license, Drivers abstract
- Demonstrated knowledge of working with marginalized people and their families.
- Provides a clear Criminal Records check
- Sign a code of confidentiality agreement
- Sign an Employees oath for Professional Conduct

Working Conditions

- Able to lift up to fourteen kg.
- Climbing stairs, and getting in and out of vehicles
- Must be able to respond to emergencies and/or dangerous situations quickly
- Desk work including making phone calls, typing, and doing computer data entry.
- Hours of work may vary which could include evenings and weekends.
- Assisting with the safe transport of children which can include lifting babies, and/or car seats.